



*PALADIN DATA CORPORATION™*

# **WEBINARS**



*FREE ADVANCED TRAINING*



## **Speed up checkouts with a scannable reference book**

Charles Owen, Paladin





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Speed up checkouts with a scannable reference book



- Goal and purpose
- Build the catalog
- Make barcodes scannable
- See a page from the book
- Print the book
- Consider an alternative media method
- Learn more



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Speed up checkouts with a scannable reference book



## Goal and purpose



- Expedite the checkout process
- Maintain accurate inventory
- Provide consumer convenience
- Provide cashier convenience
- Construct content for longevity



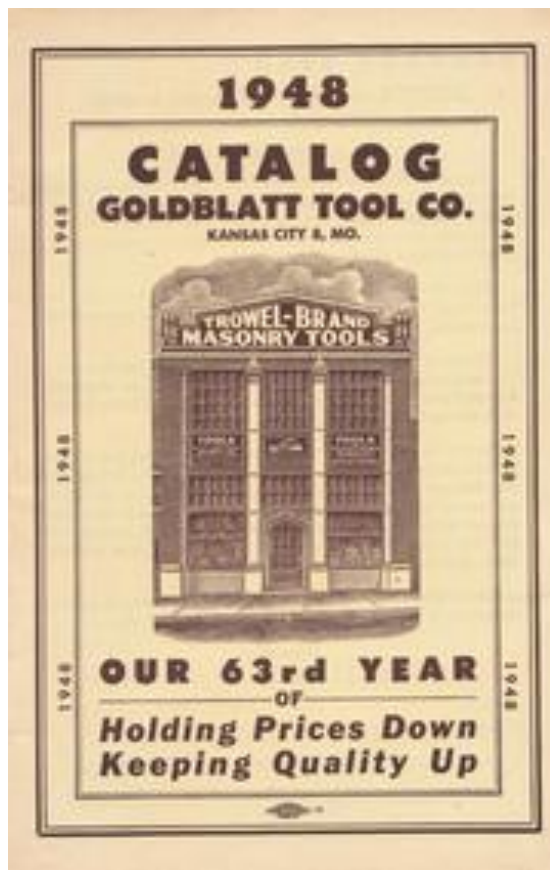
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## Build the catalog



- Determine departments and items to be featured.
- Organize and create an outline or table of contents.
- Start with gathering photographs or taking pictures.
- Use any available manufacturer catalog pages.
- Use a word processing or publishing program.
- Place 2 pages in a clear cover.
- Use a hard cover binder with a clear title page slot.



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## Make barcodes scannable



- Begin and end with an asterisk (\*).
  - Example: \*3455876\*
- Change to Paladin's default: Code39L
- Use fewer numbers for a smaller barcode.
- Use UPC code or supplier order number.



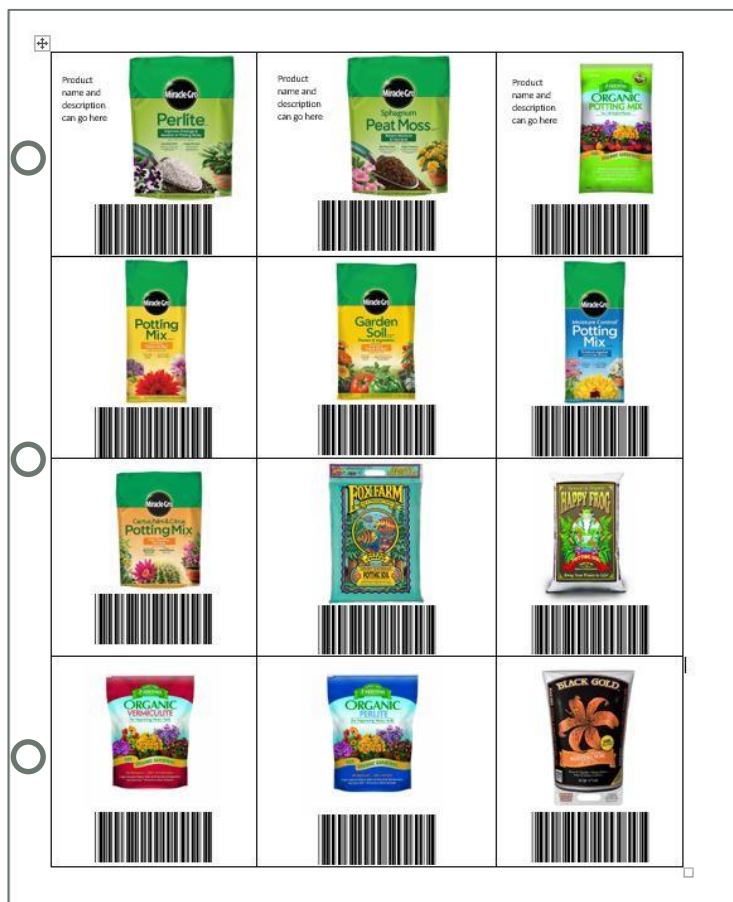
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## See a page from the book



- Organize
- Categorize
- Consolidate
- Keep enough space between the barcodes, so the wrong item won't be scanned by mistake.



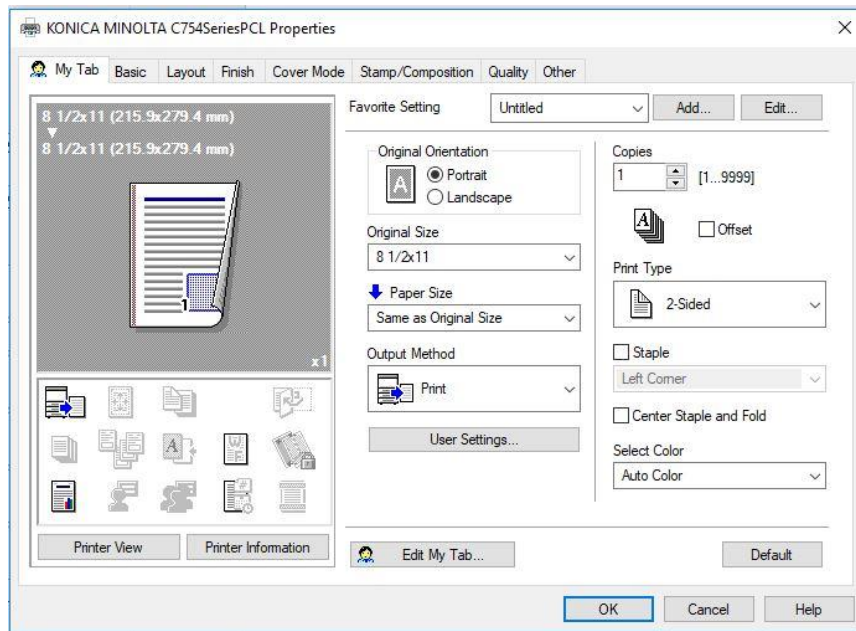
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## Print the book



- Color
- Portrait
- 2-sided
- 3-hole punch



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## Consider an alternative media method



- You can convert the catalog to HTML, and then add it to Paladin's Advanced Lookup feature.
- Watch this webinar: [Pictures in Paladin](#)





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## Learn more

To learn more, see the following resources in our [Help Portal](#):

- [Pictures in Paladin? We can do that!](#)

A recording of this webinar will be available at [portal.paladinpos.com/webinars](http://portal.paladinpos.com/webinars).



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